

JOB DESCRIPTION

JOB TITLE: Registered Nurse (RN)/Diabetes Educator

DEPARTMENT: Clinic Nursing

SUPERVISOR: Clinic Nurse Director

JOB SUMMARY:

1. Follow the RN process for nursing assessment, diagnosis, planning, implementation of care, and evaluation of patient progress.
2. To act as a resource to nursing staff as needed.
3. To provide patient and staff education
4. Oversee planning, implementation, and evaluation of the DSME Program to accomplish and maintain ADA Recognition.
5. Coordinate and evaluate DSME Program in accordance with the “National Standards for DSME Programs”.
6. Refill Prescriptions following standard operating procedures.
7. This list is not all-inclusive and any other task or job may be assigned in the future.
8. Hours and days of work may vary to fill clinic needs.
9. Must maintain knowledge of current diabetes standards of care and ADA recommendations.
10. Must maintain knowledge of current changes in Diabetes Management.
11. Must maintain knowledge of new teaching and behavior change strategies for individual and group classes.

I. JOB DUTIES:

1. Works cooperatively with the providers to assess the needs of each patient on an individual basis and provide the services necessary to meet these needs.
2. Oversees planning, implementation and evaluation of DSME program to accomplish and maintain ADA recognition.
3. Coordinates and directs DSME Programs in accordance with the National Standards for DSME programs.
4. Perform outcome tracking and measurement.
5. Perform BCLS & ACLS per AHA guidelines
6. Obtain individual assessment of patient and select appropriate education materials.
7. Provide individualized diabetes management.

II. NECESSITY FOR INDEPENDENT ACTION:

1. Must work independently and be self-guided.
2. Organizes and utilizes time in an effective fashion to assure all tasks assigned are completed in a timely fashion.
3. Demonstrates a commitment to providing the highest and most reliable quality service available on a daily basis.
4. Demonstrates ethical conduct and practices
5. Must be able to utilize behavioral interventions, teaching, learning and counseling techniques.

III. CONFIDENTIAL INFORMATION:

1. Maintains confidentiality of all pertinent information to assure that employee, patient and visitor rights are protected.
2. Handles all information regarding the organization in a manner that assures strictest confidentiality is maintained at all times.

IV. PERSONAL CONTACTS/COMMUNICATION/BEHAVIOR:

1. Addresses patients, visitors, families and co-workers in a pleasant, respectful and professional manner.
2. Develops and maintains open communication with the staff in both your department and other departments to achieve overall organizational goals and objectives.

V. PHYSICAL DEMANDS:

See Rehabilitation Services Department for pre-work screen physical demands for this specific job.

VI. ATTENDANCE AND ADHERENCE TO ORGANIZATIONAL POLICY:

1. Responsible for being available based upon scheduled hours.
2. Available for “on-call” after hours.
3. Demonstrates behavior that fits with the organization’s Mission, Vision and Values.
4. Contacts Nursing Manager as soon as possible when needing to take a sick day.

VII. QUALIFICATIONS:

1. Current MN RN Licensure, AA Degree
2. Diabetes Education Certification (CDE) or willing to obtain. If not CDE, recent didactic preparation in Education and Diabetes Management.

3. Minimum 1 year experiential preparation in Education and Diabetes Management.
4. Has current BCLS and ACLS certification (or is willing to obtain within 6 months of employment.)

Perform other related duties as required. This list is not all-inclusive and any other task or job may be assigned in the future.

Employee's Signature

Date

Supervisor's Signature

Date

Original copy must be filed in the Human Resources employee's personnel record.